

CONSTITUTION

Version 20.1

(10/April/2013)



European Wushu Federation

Responsible for all IWUF recognised Chinese martial arts in Europe.
Wushu (also known as Kung Fu) is recognised by the IOC for Chinese martial arts.

European Wushu Federation – a Non Profit Organisation registered in England as
“EWUF Ltd”

TRADING AS THE EUROPEAN WUSHU FEDERATION

C O N S T I T U T I O N

of the

E U R O P E A N W U S H U F E D E R A T I O N

(Founded 1985)

Issue 1	Bologna, Italy	1985
Issue 2	Brussels, Belgium	1986
Issue 3	Barcelona, Spain	1987
Issue 4	Stockholm, Sweden	1988
Issue 5	Chieti, Italy	1989
Issue 6	Beijing, China	1990
Issue 7	Munich, Germany	1994
Issue 8	Rome and Baltimore	1995
Issue 9	Postal vote	1996
Issue 10	Rome, Italy	1996
Issue 11	Rotterdam, Holland	2000
Issue 12	Póvoa de Varzim, Portugal	2002
Issue 13	Moscow, Russia	2004
Issue 14	Lignano, Italy	2006
Issue 15	Warsaw, Poland	2008
Issue 16	Postal votes	2009/2010
Issue 17	Antalya, Turkey	2010
Issue 18	Tallinn, Estonia	2011
Issue 19	Tallinn, Estonia	2012
Issue 20	Bucharest, Romania	2013

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1. GENERAL PROVISIONS

1.1 *Name and Definition*

- a. The official name of the Non Profit Organisation shall be **EWUF Ltd**, a private company limited by guarantee with the operating title of the “**EUROPEAN WUSHU FEDERATION**” herein after referred to as the **EWUF**.
- b. The EWUF is a Non Profit Organisation registration in England at Companies House and is administered by the EWUF Executive Board.
- c. EWUF Ltd shall be defined and operate under the law of England and Wales.
- d. To protect the trading form of EWUF's name a separate company shall be set up called “European Wushu Federation Limited”
- e. Wushu is defined as the collective name for **all Chinese martial arts** without specifying any particular style or form of Wushu. While the official name of our sport is Wushu it is also generally known by the name “Kung Fu”.
- f. Wushu is governed worldwide by the International Wushu Federation (IWUF), of which the EWUF is the European continental body and is responsible for organizing and managing Wushu activities in Europe and associated regions. The EWUF is responsible for liaison between the IWUF and its national (regional) members.
- g. Sensitive words and branding of events. It shall be the prerogative of the IWUF and EWUF to appoint the title name of events associated with sensitive words such as European or International or any other wording, which may give any indication that the activity is anything other than a national based activity.
- h. The Constitution is the statutes of the EWUF and is defined and amended by Congress. In addition to the Constitution there are 4 sets of documents, which are defined by the Executive Board, these are:-
 - h.1 Rules of a technical nature, content by the Technical Committee, approved by the EB.
 - h.2 Rules of a non technical nature and conduct, approved by the EB.
 - h.3 Regulations – the protocols applied to any activity, approved by the EB.
 - h.4 Procedures (Standing Orders) – the protocols for all other matters, approved by the EB.

1.2 *Purpose*

- a. The purpose of the EWUF is to develop Wushu in Europe and to contribute towards the development of Wushu elsewhere in the world, and to promote co-operation among EWUF Members. For the purposes of the EWUF Europe is defined as the geographical area of the European Continent as accepted by the IWUF.
- b. The EWUF reserves the right to join or affiliate itself with any international organisation that shares in its common goals or purposes.

2. MEMBERSHIP

2.1 *Members*

- a. European national organisations as defined by the IWUF, which represent Wushu in their respective countries are eligible for membership. Where the IWUF does not cover such recognition of an application for membership the EWUF Congress shall decide in its absolute discretion.
- b. Only one organisation per country shall be admitted to the EWUF as a member.
- c. Those organisations accepted into membership of the IWUF shall in accordance with the constitution of the IWUF, apply for membership of the EWUF. However to become Active Members of the EWUF they shall be required to comply with EWUF membership requirements. New Membership issues shall be discussed last on the agenda. Active Member this denomination and title can only relate to those members that take as the name suggests an active part in EWUF championships by sending a team(s) to participate in championship events. While some members may attend some championships and not attend others the status of Active Member should vary to match the participation. This means if an Active Member does not send a team to an EWUF Championship effectively they shall automatically become a non active member for that year and be reclassified as a Probationary Member. If they then send a team to the next

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championship they will automatically become eligible to be an Active Member again. If they miss two consecutive championships they automatically become a Passive Member and have to apply to be re-instated as an Active Member. If there are extenuating circumstances for missing a championship the Executive Board may recommend waiving the change of status for one more year.

The above does not stop individual activity in EWUF courses for judges and EWGS duan grades to help develop potential membership, however the fees may be higher, the amount decided by the EWUF EB.

d. Membership Categories: The following categories of EWUF Membership shall exist:-

- d1 Active Members:** Having met all requirements set out by the EB and accepted by Congress – this denomination and title is linked to payment of membership fee and active participation in EWUF events and championships. They have the right to attend or be represented to vote and speak in Congress and to stand for office as well as take part in all EWUF events and activities. NOTE: As described above if Active Members pay their annual membership fee but fail to take an active part in the EWUF program of activities they may be reclassified as Provisional Members otherwise they shall become Passive Members.
- d2 Passive Members:** Are either those IWUF Members that have not been introduced via the EWUF Membership scheme or have been reclassified as described herein, this denomination and title is linked to no payment of membership fee, which means the Member has no right in the EWUF whatsoever. However to encourage Wushu development Passive Members can be invited to attend courses and other training activities to help improve their Wushu standards. A fee may be payable for such activities. They shall comply with the IWUF and EWUF rules in all other regards.
- d3 Probationary Members:** Having been examined and recommended by the EB their membership is presented to Congress for consideration and if accepted by Congress they shall serve a minimum of 2 years as Probationary Members to ensure they follow the expected way of ACTIVE status. The EB shall monitor them and at the appropriate time make a recommendation to Congress to either upgrade their status, retain status for an extended period or demote their status. This denomination and title is linked to payment of membership fee and active participation in EWUF events and championships. They may attend Congress as observers but have no other rights. They shall be required to demonstrate their active participation during their probationary period.
- d4 Provisional Member:** This denomination and title can be awarded by the EB to permit a candidate member to participate in EWUF activities. The EB shall investigate their application and make recommendations to Congress. There can be more than one PROVISIONAL Member candidate from one country during the evaluation period but only one joint team at events or otherwise as determined by the EB. The maximum period for PROVISIONAL status is 2 years at which point the EB must either recommend accepting or reject the application. During the Provisional Membership period they may take part in EWUF activities providing they have paid the annual fee but shall have no other rights.
- d5 Prospective Members:** this denomination and title is linked to associations that are outside of the above membership categories as may be defined from time to time by the EB and approved by Congress. Such Members shall have no voting rights within the EWUF Congress but may with the EB's agreement take part in events and send observers to Congress. These may include but not be limited to nations that have no national Wushu federation. The category shall be used when a deadlock has been reached between more than one candidate applying to join. In which case the EWUF EB shall announce and create the national federation in name, to which each of the prospective candidates shall have the opportunity to join and after establishing a working group and developing that into a federation the EWUF shall retire and leave the new federation to manage itself. They shall remain PROSPECTIVE Members for a period of not less than 2 years while they are evaluated. They shall pay membership fee and have no right to speak or vote at Congress. Progress from this category shall be decided by the EB recommendation to Congress.
- d5 Honorary Members:** The EB may propose to Congress the award of Honorary Titles. Individuals nominated for this prestigious honorary title must have served the EWUF for a prolonged period of more than 15 years as an officer in the EB or Technical Committee. The title is symbolic only and carries no authority and can only be awarded after they retire from the EB and all other committees. Congress shall decide this award by a $\frac{2}{3}$ majority vote.
- d6 Honorary President:** The EB may propose to Congress the award of Honorary President. Individuals nominated for this exceptional prestigious honorary title shall have served the EWUF for a prolonged period as President for more than 3 terms of office and contributed more than 20 years in total as an officer in the EB or Technical Committee. Such an award is only made after they retire from the EB and

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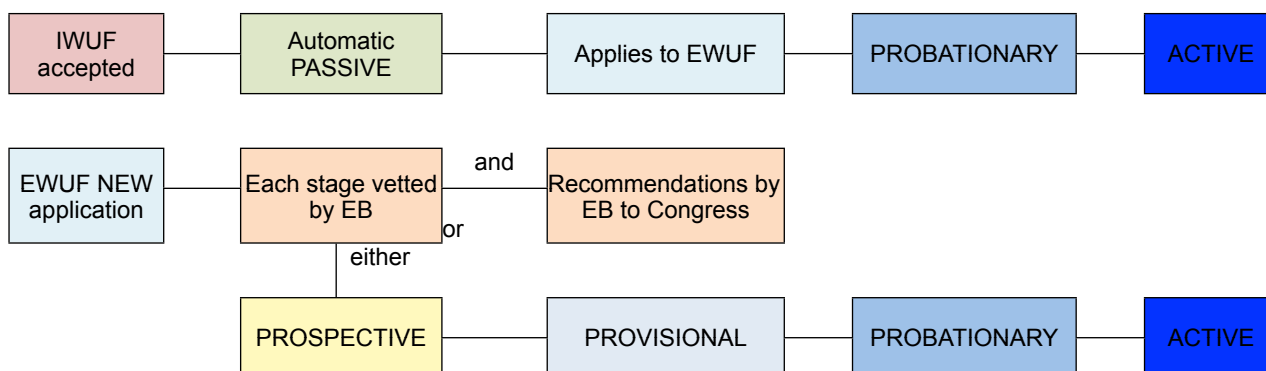
all other committees. The title is symbolic only and carries no authority. However, while having no vote the Honorary President can be asked to serve as an adviser to the federation on an ad-hoc basis and may attend Congress as an observer. They shall be invited to attend EWUF Championships as a guest of honour and have seats reserved next to the current President. Congress shall decide this award by a ¾ majority vote.

d7. Honour Member: Is a status awarded by Congress to an individual who has served the EWUF for more than 20 years as an officer of the Executive. They may stand for election in their own right without the accreditation of their federation provided they are; proposed by 1 Member and seconded by 3 other Members.

e. Route for Change in Member Status

e1. Categories of Membership: all categories are subject to the recommendations of the Executive Board (EB) being voted on at Congress.

EWUF MEMBERSHIP FLOW CHART of MEMBERSHIP CATEGORIES



e2 To change status from Passive to Active Member the EB shall make a study and report to the Congress with their recommendations. The period of Passive Membership will be considered and some degree of fee may be asked for to cover the years that the EWUF has managed without their support. In any event they will become Provisional Members in the first instance and progress from there. Failure to pay membership fees and honour any other requirements of membership will automatically mean the country's membership status will be amended from Active Member to Passive Member and they will not be allowed to vote or take part in any of the EWUF's activities until all back fees are paid in addition to any additional fines that may be imposed for late payment. Any Active Member that has their status reclassified to Passive Member shall have any of their members who are post holders or hold other such positions of authority within the EWUF will have their positions declared void from the date that the reclassification comes into effect. Individuals that are except from this criteria as hereinafter specified.

e3 Any member of the EWUF that is dismissed from membership of the IWUF will automatically cease to be a member of the EWUF with immediate effect from the date of the IWUF decision and any positions held by any of their representatives will be forfeit 6 months after the notice has been received from the IWUF. Individuals that are except from this criteria as hereinafter specified.

f. In the event of exceptional circumstances that have affected a Member causing them to lapse out of Active Membership for a period of more than 3 years due to difficulties at a national level, the EB has the power to consider their case and negotiate a settlement figure for back membership fees and fines when they apply to become Active Members again.

.2 Duties of Members

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Duties of Members shall include but not be limited to:-

- a. Respect and abide by the decisions of Congress and the Rules, Regulations and Procedures of the EWUF.
- b. Unite Wushu in their respective nation and demonstrate that they have tried to or are working towards achieving this.
- c. Wushu is an active sport and as such Members are expected to take an active part in the EWUF by:-
 - c1 Sending teams to participate in EWUF championships.
 - c2 Send candidates to attend EWUF courses.
 - c3 Be represented and voting in Congress.
 - c4 Support and take part in the European Wushu Grading System.
- d. If there are good reasons for failing to comply with the Duties of Members they must be made known to the EB prior to the activity concerned. In an exceptional circumstance a Member may be excused for an exceptional reason but repeated absence will be cause for the EWUF to investigate the suitability of the Member in question to be an Active Member or to be a Member at all.
- e. Failure to abide by the Duties of Members can be reason for disciplinary action by the Congress, Executive Board or Disciplinary Committee.

.3 Mediterranean Region.

- a. The IWUF Executive Board appointed the EWUF to manage the Wushu activities in the Mediterranean region due to the majority of the IWUF members in the qualifying region being from the EWUF.
- b. To reflect the diverse and special nature of three continents coming together in the Mediterranean region the EWUF has set up the Mediterranean Wushu Federation abbreviated form MWUF, which shall form one portfolio under the EWUF.
- c. Members of the MWUF must be active participating members of the EWUF and/or the IWUF.
- d. It is a requirement of membership of the MWUF that participation in the MWUF is after having active participation in IWUF and respective Continental Championships. It is not permitted to only take part in MWUF activities and ignore IWUF and EWUF (or other continental) activities.
- e. The sole aim of the MWUF is to have Wushu included in the Mediterranean Games program. As such it shall conduct MWUF Championships as a qualifying mechanism for the CIJM Games.
- f. The MWUF shall have a separate set of constitutional rules regulating its activities. All actions of the MWUF shall be reported to the EWUF portfolio holder who shall be responsible for monitoring the MWUF. To oversee the activities of the MWUF are inline with those of the IWUF and the respective aims of Wushu development and promotion. An annual report shall be presented to the EWUF Executive Board (EB) and Congress.
- g. Otherwise it is intended that the MWUF should have as much freedom as possible to work for Wushu in its designated region. The MWUF Members shall be responsible for their actions financially, legally and in all other regards.
- h. The MWUF shall be self financing and not be eligible for EWUF funding.

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3. ORGANISATION

3.1 *General Protocol*

- a. EWUF Officers of the Board, Committees and Commissions must be neutral and therefore cannot be competitors or team officials at competitions. They must remain neutral, with the exception of the Athlete Representatives.
- b. All Members of EWUF Committees and Commissions shall be required to
 - b1. Provide a letter of accreditation from their national federation when first nominated for any post.
 - b2. Have no criminal record. A person applying to hold any post in the EWUF must declare if they have any current, past or subsequently acquired criminal record. Such a declaration means the EB shall review the application and at their sole discretion decide if the candidate can stand or subsequently remain in post.
 - b3. If a post holder's accreditation is withdrawn by the national federation, the post holder will forfeit all their position(s) in the EWUF, however the EB may require them to remain in post for operational reasons and may hold them in post for a maximum of 6 months from the date the withdrawal notice is received by the EB. Honour Members are an exception to this rule.
 - b4. The EWUF can accept a nomination from an individual candidate for election to any EWUF post if they have previously been nominated by their federation and have served more than 10 years of service to the EWUF and can be a candidate without the need for federation approval if their nomination is supported by a minimum of 2 EWUF members.
 - b5. All Board Members, Committee and Commission Chairpersons shall provide a written report on the work they have done for the EWUF during their period in office between Congresses or when asked to do so by the EB.
- c. In line with IOC Age Limit protocol (IOC Charter Article: 16.3.3.3) any individual ceases to be a member at the end of the calendar year during which they reach the age of 70.

3.2 *Congress.*

- a. The Congress shall be defined as the constituted meeting of the members of the EWUF who are entitled to attend as herein prescribed.
- b. The Congress is the supreme decision making body of the EWUF. All decisions made by the Congress are final and binding.
- c. Each Active Member may be represented in Congress by up to two official delegates. Only one designated delegate has the right to speak, vote and to be elected into office. This right is connected to the payment of membership fees. Accreditation formalities shall apply for registration of delegates one month prior to Congress. No amendments to accreditation may be permitted after the accreditation deadline without the approval of the President at his sole discretion
- d. The Congress shall be held every year in connection with the EWUF Championships., or if there is no EWUF championship as may be called by the EB.
- e. The EWUF President, or in his absence, a Vice-President nominated by the President, shall preside over the Congress. In the event that the President or Vice Presidents cannot be present, then in descending order the President, or nominated Vice President may appoint a chairperson for the Congress. If this is not possible the remaining Members of the Executive Committee or failing that the Congress may elect a chairperson for that meeting.
- f. Presence of delegates from over half the Active Members is needed for a quorum.
- g. Each Active Member will have one vote at Congress. An Active Member may represent another Active Member by means of proxy, however no delegate may hold more than one proxy vote. Proxy votes shall count towards the quorum of the meeting. In order for a proxy vote to be valid, full details of the proxy vote should be notified to the President in writing by e-mail no later than 5 days immediately prior to the Congress.
- h. Matters before the Congress require a simple majority vote that is to say more than 50% unless they are

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constitutional amendments in which case they require a two-thirds majority in favour of the amendment for them to be passed or as otherwise stated herein. Abstentions shall be recorded and count towards the vote required for the quorum needed for the vote to be binding.

- i. Voting will normally be done by show of hands, but a secret ballot can be used in some cases. Normal matters before Congress will be by show of hands. A secret ballot shall be used for all elections of officers and whenever more than 6 delegates request it.
- j. Officers of the EWUF have no vote of their own as officers, they may however exercise the vote of their national federation if so appointed as the prescribed delegate to do so.
- k. In the case of a tied vote the Chairman of the meeting casts the deciding vote.
- l. Motions to be put before Congress must be submitted in writing to the President at least one month before the Congress. Only Active Members are eligible to do so. The EB shall review the proposals and make recommendations to the Congress.
- m. The number of items tabled as proposals is limited to a maximum of 5 items per Active Member. For clarity that means 5 single proposals any proposal with multiple points will be taken to read as each point of the proposal is a separate proposal.
- n. In exceptional circumstances the President can call for a postal vote, which shall be conducted by e-mail. Non receipt of any notice served pursuant to this clause shall not invalidate the vote taken. The result of any such postal vote shall be notified to all Active Members by e-mail as soon as possible and the result published on the EWUF website.

3.3 *Executive Board*

- a. The Executive Board (EB) shall be elected by Congress. The EB shall consist of four officers; one President, and two Vice Presidents; one Vice President responsible for technical matters and one Vice President responsible for Administrative and Financial matters and; one Executive Member responsible for allocated portfolios. The EB shall be responsible to Congress. Each of the EB officers shall have one vote. . If required the President may appoint a non-voting Treasurer or Finance Assistant to assist the EB. Officers will have the following minimum of responsibility:-

President	Overall Planning and Direction. IOC, EOC and NOC liaison.
Vice President	Technical Matters: Competition, Grading, Athlete and all other Technical Matters in cooperation with the President and EB.
Vice President	Non Technical Matters: Secretarial and Financial Services, accounting, monitoring, reporting and budgeting in cooperation with the President and EB.
Executive Member	Responsible to the President and EB, for Membership, Strategy Implementation, Medical, Scientific, and other specified portfolios.

- b. The EB members are elected for a four year term and are eligible for re-election.
- c. The period of election shall follow the IOC, the year following the Olympic Games.
- d. The EB shall meet at least once a year. Meetings may be held by conference call or by physical attendance. Meetings via conference call are permitted and shall be legal.
- e. The EB administers the EWUF between Congresses.
- f. Presence of 3/4 of the EB officers is needed for a quorum. A quorum can consist of a mix of physical attendance and conference call.
- g. Voting at EB meeting shall be decided by simple majority vote unless otherwise stated in the Constitution. All voting will be by show of hands. The use of proxy is not allowed at a meeting. Administrative matters may also be handled by postal votes from EB members, which may be conducted by e-mail.
- h. In the event of a tied vote the chairman of the meeting shall have a second and casting vote.
- i. The EB may create and define sub-committees with their terms of reference and conditions of operation as and when it sees fit. Said terms of reference and conditioned may be varied by the EB.

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- j. The EB can by simple majority vote remove and if necessary replace any Committee or Commission Member that in their opinion fails to carry out their duties and or responsibilities as defined in the terms and conditions assigned to them for any given task. Any such action shall be reported to the next Congress to be ratified.
- k. The EB can by simple majority vote amend the terms of reference of any Committee, Commission, Delegate or other person holding a post within the EWUF.
- l. The EB will create a structure for the technical needs of the EWUF. It will select, appoint, and dismiss people as it sees fit at its discretion after receiving recommendations from the Vice President and they shall set any terms of appointment, which may be varied from time to time by the EB.
- m. The EB can by simple majority vote set up any Non Profit Organisation or Company with limited liability for the purpose of conducting the business of the EWUF.
- n. The EB shall receive and examine all proposals for Congress and make recommendations to the Congress.
- o. In the event that the President cannot attend an EB meeting the President shall appoint another EB Member as chairperson for the meeting.
- p. The EB shall appoint members to the European Wushu Grading System – European Grading Board.

3.4 *Executive Council*

- a. The Executive Council (EC) shall consist of up to 15 named people.
- b. This Council of 15 people shall include the 4 Executive Committee members and be chaired by the President or his nominee.
- c. The EC is an advisory board to advise the Executive Board who may ask them to give advice from time to time
- d. The term of office for the Council shall be 4 years. Appointments and replacement of the Council Members shall be by recommendation of the EB and ratified by the Congress. The EB shall take into account the long standing of people and their contribution to Wushu over a sustained period of time.
- e. Presence of two thirds of members of the EC is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chair of the meeting shall have a second and casting vote.
- f. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chair of the Commission. Meetings via conference call are permitted and shall be legal.
- g. Members of the EC shall be responsible for their own costs.

3.5 *Ethics Commission*

- a. The Ethic Commission shall consist of a maximum of 3 people a Chairperson and two Members who are elected and dismissed by Congress or the EB. They shall be responsible for monitoring the actions of the EWUF members and committees to ensure there is no conflict of interests; and that actions taken by members do not conflict with the interest, aim and objectives of the EWUF or the IWUF. They shall in the first instance report to the EB and finally the Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. The criteria for candidates for the positions on the Ethics Commission shall require them to be long standing and well known and respected EWUF individuals who have demonstrated their neutrality and their moral and ethical judgment in the past. They shall have experience of managing national championships, running national federations and have been a senior post holder within their national federation and should have a professional background.
- c. Presence of two thirds of members of the Ethics Commission is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chair of the meeting shall have a second and casting vote.
- d. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chair of the Commission. Meetings via conference call are permitted and shall be legal.

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3.5 *Justice Commission*

- a. The Justice Commission shall consist of a maximum of 3 people a Chair and two Members who are elected and dismissed by Congress or the EB. The Commission shall be responsible for advising on and monitoring the legal aspects of the EWUF and report to the EB in the first instance and finally to the Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. Presence of two thirds of Justice Commission members is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chair of the meeting shall have a second and casting vote.
- c. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chair of the Commission. Meetings via conference call are permitted and shall be legal..
- d. The members of the Justice Committee shall hold a degree in law. The Justice Committee is composed of the following areas of responsibility.
 - d.1. Sporting Justice
 - d.2. Federal Procurator
 - d.3. Sporting Judge
 - d.4. Federal Appeal
- e. The EWUF Sporting Justice Regulations shall be the reference for every EWUF Member regarding all Justice matters. These will be defined and amended from time to time by the Justice Commission.
- f. The EWUF Sporting Justice Regulations and any amendments thereto must be approved by the EB and ratified by EWUF Congress.
- g. The Justice Commission shall hold a meeting before every Congress. Or if possible they may communicate their meeting by e-mail or conference call and submit their report in writing to the Congress.
- h. Members shall be responsible for their own travel, accommodation and other costs.
- i. If the EB calls the Justice Committee to hold a meeting at any other time other than that shown in 3.5g above, the costs of the airfare and accommodation shall be paid by the EWUF.

3.6 *Audit Commission*

- a. The Audit Commission shall consist of a maximum of 3 people a Chairperson and two Members who are elected and dismissed by Congress. They shall be responsible for monitoring the finances of the EWUF and report to the EB in the first instance, then finally to the Congress. Their official audit shall be concluded every year before Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. The Audit Commission shall be composed of a maximum of three Members.
- c. The Chair and the Members of the Auditors Commission must be qualified in Accountancy, Economics or must be or have been a professional senior manager at director level and belonging to an EWUF Member.
- d. The Audit Commission has the following attributions.
 - d.1 To give an unbiased opinion on the Budget and to check the final Balance Sheet of the Treasurer's Report.
 - d.2 To monitor and verify the validity and correctness of the procedures covering; the administrative books, accounting register and supporting invoice documents of the Treasurer.
 - d.3 To monitor the financial scopes and limitations of the EWUF EB.
 - d.4 The Audit Commission must be completely independent in the execution of their duties.
 - d.5 The Audit Commission shall present for approval their written report to the Congress on the Balance Sheet covering the past year.
 - d.6 The Audit Commission shall hold a meeting before every Congress. Meetings via conference call are

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permitted and shall be legal..

- d.7 The Auditor Commission must remit the Balance Sheet for certification with the appropriate legal authority for Financial Law in the nation or region where the Treasurer resides.
- e. Presence of two thirds of members of the Audit Commission is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chair of the meeting shall have a second and casting vote.
- f. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chair of the Commission.

3.7 EOC Relations Committee (EOCRC)

- a. The EOCRC shall consist of a maximum of 3 people a Chairperson and two Members who are elected and dismissed by the EB. They shall be responsible for liaison with and promotion of the EWUF within the European Olympic Committee (EOC) and any other such structures as approved by the EC. The members and committees shall ensure there is no conflict of interests; and that actions taken by members do not conflict with the interest, aims and objectives of the EWUF or the IWUF. They shall in the first instance report to the EB and finally the Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. Presence of two thirds of members of the EOCRC is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chair of the meeting shall have a second and casting vote.
- c. Normal business shall be conducted by e-mail, which shall be coordinated by the chair of the Commission. Meetings via conference call are permitted and shall be legal..

3.8 Athletes Representative

- a. The Athlete Representative responsibility shall be as defined by the IOC from time to time unless otherwise specified by Congress. They shall be elected in the same way as defined in the IWUF Constitution. No additional funding shall be made available for the post holders unless specifically budgeted for. The elected Representative shall be the EWUF representative to the IWUF Athlete Representative body.

4. TECHNICAL COMMITTEE

- a. Appointed by the EB it shall consist of 4 separate Technical Commissions. One for each of:-
 - IWUF rules Taolu.
 - IWUF rules Sanda.
 - EWUF rules Traditional Taolu.
 - EWUF rules Qingda (light contact).

Each candidate shall have the minimum of an EWUF Judges qualification, which they have held for more than 4 years and must have judged in EWUF event(s) to a satisfactory level as decided by the Judges Commission.

- b. The structure of a Technical Committee consisting of named individuals shall be appointed based on recommendation by the Vice President with responsibility for technical matters to the EB who shall consider the recommendation and make the final approval.
- c. In principle the appointment of the Technical Committee shall be for a term of 4 years, however the EB can vary this term.
- d. The Technical Committee members shall be the chairs of the 4 Technical Commissions and consist of a balance of experience and representation and not more than one of the four Commission Chairpersons shall be from the same country.
- e. The chair of the Technical Committee shall be the Vice President
- f. The Technical Committee shall be responsible to Congress.

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- g. Voting in Technical Committee meetings shall be by simple majority. Each member shall have one vote and in the event of a tied vote the Chair of the meeting shall have a second casting vote.
- h. The Technical Committee may co-opt nonvoting members and nonvoting technical advisers to assist them. These co-opted individuals may be from any country including those of existing committee members.

5. FINANCES

5.1 *General*

- a. The amount of the EWUF's compulsory annual membership fee will be set by Congress. Membership of the EWUF is linked to payment and failure to pay the fee will automatically prevent a Member federation taking part in any EWUF activities and any EWUF post holders from a Member federation will automatically be suspended, such action shall be maintained until such time as all outstanding fees are fully paid.
- b. EWUF Membership fees shall be paid on or before 1st January. Fees shall be as follows:-
 - b1. Payment due date shall be on or before 1st January.
 - b2. The Membership fee is set by Congress. The current fee is 600€ (six hundred Euro).
 - b3. If Members pay their Membership fee before the due date they shall receive a discount of 100€ (one hundred Euro). This means if membership is not paid by bank transfer or other means before 1st January it can be paid in cash before the commencement of the first EWUF event at which the Member attends that year, however they shall pay the full Membership fee of 600€ (six hundred Euro).
- c. The Vice President responsible for Secretarial and Financial Services has responsibility for the Finances of the EWUF and for opening and running any required bank accounts.. However the EB may opt to appoint a person to act as Treasurer or Assistant to the Vice President run such bank accounts as directed by Congress and the EB. Drawing from said accounts must be in keeping with the definitions stipulated by the Audit Commission unless otherwise authorised in advance by Congress or the EB and such cheques, money orders or other such authorisations must be signed by the EB appointed officers.
- d. The Vice President or Treasurer shall keep a book of accounts, which will be audited annually before the Congress by the Audit Commission. In order to prepare the accounts for presentation to the Congress they shall be made up to a date not more than 2 months prior to the Congress by an appointed accountant. The Vice President or Treasurer will however have available to the Congress the most current amounts of money and any liabilities that can be accounted for.
- e. The Vice President or Treasurer shall present the audited accounts to the Audit Commission at least one month prior to Congress for them to oversee and report on to Congress. Any questions they have concerning the accounts should be referred back to the Vice President or Treasurer as soon as possible so that any items can be fully answered and accounted for. The accounts will then be sent to Members as soon as possible before Congress.
- f. Finance level of authority – That the following level of authority is the maximum permitted expenditure for a single item:-
 - f1 President may authorise an unbudgeted or unplanned amount of up to 1,000 Euros.
 - f2 EB may authorise an unbudgeted or unplanned amount of up to 5,000 Euros.
 - f3 Amounts above these fresh holds should be deferred to Congress for inclusion in the annual budget.

5.2 *Other Income*

- a. Donations from organisations (private or public) and individuals can be accepted by the EWUF.

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- b. The EWUF reserves the right to refuse any donation the Congress or between Congresses the EB feels would ultimately harm the EWUF.
- c. The EWUF may raise income from any projects commercial or otherwise that the EB may introduce and implement providing they are not in contradiction to the EWUF Constitution or against the explicit wishes of Congress. This may include but not be restricted to such items as the branding of equipment, the sale of equipment, the use of the EWUF name and or its logo, fees generated from EWUF activities of any sort, media rights and the sale of materials and other resources.

6. APPOINTMENT OF PAID EWUF OFFICIAL(S) AND STAFF.

- .1 Payment of official(s), staff, company or others for conducting the business of the EWUF is permitted. The term paid or payment of officer(s), staff, company or others shall for the purpose of this Constitution mean a written contract offering payment for specified services provided between the said individual(s) or corporate body and the EWUF.
- .2 Funding for payment of official(s), staff, company or others shall be subject to budgeted income that shall be generated from projects outside the income from Membership fees. In the event that funding is not sufficient to pay the sums budgeted for the official(s), staff, company or others then the contract between them and the EWUF will automatically cease and this shall be a written understanding to which they agree in their contract.
- .3 Between Congresses the EB may appoint paid officials, staff or company to conduct any work that it deems necessary to the benefit of the EWUF providing the EB has made sufficient provision for the money to be available to cover the cost of such expenditure. Item 6.2 applies to specify the terms of payment restrictions in the contract. Any such appointments shall be notified to the next Congress and subject to the approval of Congress the appointment may continue and the payments shall be included in the EWUF budget as "Contracted Expenditure".

7. OTHER PROVISIONS

7.1 *Headquarters and Official Languages*

- a. The headquarters of the EWUF will be located in the country in which the President of the EWUF decides.
- b. The official language of the EWUF will be English.

7.2 *Withdrawal, Suspension and Expulsion*

- a. Any member wishing to withdraw from the EWUF shall send written notice to the President. Withdrawal will be effective at a date decided by the EB.
- b. The EB with a three-fourths majority of the members present has the power to suspend form membership any member until the next Congress.

7.3 *Amendments and Notification Effecting Events*

- a. Dates and Rules for EWUF Championships and major tournaments shall be specified not less than 12 months in advance.
- b. Rules shall be discussed and formulated by the Technical Committee. They must be agreed by Congress. In the case that an event is scheduled between Congresses the EB may instruct the Technical Committee or any

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other appropriate body to resolve issues related to rules and approve the said rules.

7.4 *Bidding Process*

- a. When a Member bids for the hosting of any EWUF event they will submit the appropriate EWUF bidding document with all necessary associated supporting documentation to enable a true evaluation of the bid.
- b. All bids shall include an itemised budget for the event.
- c. Candidates for hosting EWUF events shall have their bid examined by the EB.
- d. The EB shall appoint an Event Management Team as they see fit to handle the management of EWUF events. They may appoint more than one team depending on the number of events they are dealing with at any one time.
- e. The EB shall send delegates from the Event Management inspection team of not more than 3 people to overview the proposed venue and facilities. The cost of this inspection shall be met by the hosting candidate, for which no refund shall be made if the candidate is unsuccessful in their bid.
- f. Once a host has been approved they will be presented with a contract for the event that expresses the requirements of the host and of the EWUF. Only once the contract is signed by both parties, the EWUF and the host will the appointment be considered final.
- g. The successful candidate to host an EWUF event shall deposit a security equal to 10% (ten percent) or 10,000 (ten thousand Euros) whichever is the lesser sum.
- h. The deposit sum shall be held as security against cancellation of the event by the host and against failure to fulfil obligations of the bidding contract. If such cancellation occurs the deposit shall be forfeit to the EWUF.
- i. Should the EWUF incur costs as a result of failure on the part of the host to take appropriate action or actions taken by the host that are contrary to the specifications and expectations of the Members then the EB may vote to retain part or all of the deposit.
- j. The deposit shall be refundable 7 days after the closing ceremony if there are no disputes. In the event of disputes the refund of any balance due to the host will be made after all claims have been settled to the satisfaction of the EB.

7.5 *European Championships*

- a. The EWUF championships shall unless unavoidable be held during the first part of the year which shall be defined as between January 1st till May 31st
- b. The European Championships shall comprise of:-

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b1. Two different championship event types to be held over a 2 year period. One Championship event will be held each year unless Congress decides otherwise, each event catering for adults and youths, one year will be for the IWUF (modern) Taolu and Sanshou; and the other year for the Traditional routines and Qingda categories.

b2. Taiji and Internal Wushu Style Championship shall be held as a separate Championship. The frequency shall be annual or bi-annual and shall be determined by the Members needs as determined by the EB.

7.6 *Postal Voting Criteria*

A Postal Vote can be called by the EB in exceptional circumstances.

Exceptional circumstances shall be defined as those situations where the Constitution needs amendment or the rules of competition or other such matters that in the opinion of the majority of the EB needs resolving prior to Congress by approval of the Members.

A postal vote shall be conducted by e-mail and it is the responsibility of the Member to ensure the EWUF President has the up to date e-mail address of the Member. If out dated e-mail addresses are used it shall not invalidate the vote. If for any reason the Member is having problems with their e-mail they may send their vote by normal postal services or courier. Non receipt of the postal vote shall not be a reason to nullify the said vote, this applies equally to the non receipt of the vote and any voting reply.

- .1 Postal votes shall only be used if the proposal is approved by the EB.
- .2 Concerning the number of votes that must be cast in a postal vote, it shall be the same rules that apply in Congress:-
 - a. Number of votes to be cast for legal vote (quorum) is 50% of Active Members.
 - b. Abstentions count towards the quorum.
 - c. Simple majority of votes cast is required if the proposal does not affect the Constitution.
 - d. 2/3rd (two third) majority is required for any Constitutional amendment.
- .3 The postal vote shall be sent by the Secretariat or as directed by the President.
- .4 Members shall be given 10 days to reply to the authorized voting point, unless otherwise stated in the voting information. Members shall ONLY return their vote to this appointed authorised e-mail. It is not protocol to send out your vote to all or other Members as this could be seen as attempting to influence the outcome of the vote. If it comes to light that a Member has sent or copies their vote to anyone other than the authorized voting point that vote will be disqualified. Please note the vote should not even be copied to other EB Members.
- .5 Votes received after the deadline shall not be counted.
- .6 If Members have any questions about the proposal they shall contact the President within the first 5 days of the voting period who will try to answer the question.
- .7 All votes that are not received shall be considered as abstentions, which will be counted towards the quorum needed for the vote but shall not count in the percentage of the vote.
- .8 Members shall indicate a simple reply as requested in the vote by stating:-
 - (i) YES...if they agree to the proposal
 - (ii) NO...if they disagree with the proposal
 - (iii) ABSTAIN...if they do not want to have their vote counted either way.

No other comments shall be made.
- .9 The vote received shall not be up to interpretation it must be clear. If the vote cast is anything other than one of the 3 options stated in 7.6.8 above meaning only one of the three possibilities 7.6.8 (i), (ii) or (iii) otherwise the vote shall be disqualified.
- .10 Results of the postal vote shall be e-mailed to the President to inform him of the outcome and then e-mailed to all Members. This shall be done as soon as possible (normally this should be within 48 hours) and the result will also be published on the website in a closed user group area.
- .11 The format for publishing the result of the vote shall be to show who voted and what their vote was.

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.7 European Wushu Grading System (EWGS)

- a. Until such time as a World Wushu Grading system is introduced to replace the system used in Europe the EWUF shall use the EWGS as a means of recognizing technical advancement for officials, judges, coaches, athletes and grass roots participants.
- b. The Duan grades shall be applied as a compulsory system to all EWUF officials, judges, coaches and athletes as soon as practical to implement.
- c. The EWGS shall be managed by a panel of experts known as the European Grading Board (EGB). The EB shall sanction such appointments under the advice of the Technical Committee.

7.9 Procedures (Standing Orders)

The EB may set standing orders and operating procedures to deal with situations not specified in the Constitution. Such rules, procedures and disciplinary actions may not violate any article of the EWUF Constitution.

7.10 Disciplinary Matters

Disciplinary action can be taken by the EWUF EB against persons or federations who are deemed to be in breach of the Constitution, Rules, Regulations or Procedures or being counterproductive and wasting the time of the EWUF, or misrepresenting Wushu, or bringing Wushu or the EWUF into disrepute.

If any actions by a person or country are of an insulting, misleading, slanderous or liable nature, against the EWUF, its officers or personnel, or to national federations, or their officials, teams or others in anyway that is considered to be negative, or counterproductive and a complaint is officially received by the EWUF President, the EB shall consider the complaint and if the EB considers there is a case to be answered or investigated they shall constitute a Disciplinary Committee, for that purpose. The Disciplinary Committee shall be composed from members of the Ethics and Justice Commission, who can be called on to determinate if the EWUF or their officials or members or others have suffered some damage. Subject to the findings of the Disciplinary Committee the person or country may face disciplinary action, which shall include, but not be limited to, disqualification or sanctions. The Justice Commission shall be asked to give a guide of appropriate levels of disciplinary sanctions. For example, if some anonymous letters, e-mails or other communication methods are spreading slander, the EWUF EB can call for an investigation. If proven that this person or organization is guilty of the act or helped to this act the EB can consider and take appropriate action in line with the recommendations they receive from the Disciplinary Committee.

Any complaint that may require disciplinary action must in the first place be presented in writing from by an official Member to the EWUF President. Only complaints sent by the President of an EWUF Member shall be received and considered. If the EB considers the matter warrants it, they will refer the matter to a special ad-hoc committee, which shall be called the Disciplinary Committee.

The Disciplinary Committee shall:-

Comprise of 3 people who shall be a mixture members of the Ethics and Justice Commissions. The chairman of this committee shall have the qualification of a law degree. None of the members of the Disciplinary Committee may be from a country of any party involved in the dispute.

7.9 Dissolution

7.9.1 The intended dissolution of the EWUF shall require an Extraordinary Meeting of the Congress at, which the proposed dissolution of the EWUF and disposal of any assets shall be the soles item on the agenda.

7.9.2 Dissolution requires a 2/3 majority of valid votes cast.

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- 7.9.3 Any assets remaining after the dissolution of the EWUF, shall, after satisfaction of all its debts and liabilities, be applied to the furtherance of any objective(s) of the EWUF as determined by the Congress at, or before, the time of dissolution. If effect cannot be given to the foregoing provisions, they shall be given to a charitable organisation. Under no circumstances shall they be paid to, or distributed among the Members of the EWUF.

8. *Authority of Last Resort*

The authority of last resort on any question concerning the EWUF rests with the EWUF.

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